



COMPANYWIDE SAFE AND HEALTHY WORKPLACE PRACTICES

SunSource is committed to carrying out our Guiding Principle of creating a Safe and Healthy Workplace. In line with this core Guiding Principle, we have prepared the following guidelines that govern our practices at each level of service during the current COVID-19 Pandemic.

PROTECT • SECURE • CLEAN • SAFE

OUR BRANCH OFFICES

- Safe hygiene and self-monitoring practices followed in accordance with Centers for Disease Control recommendations
- Safe Visitors Guidelines posted at entrances
- Practicing social distancing
- Hand sanitizer and disinfectant wipes available
- Heightened facility cleaning procedures
- Minimize associates required to be on-site, with a focus on continuing to support business operations to essential customers

OUR COUNTER SALES

- Barriers to prevent entry into the store before completing a questionnaire filled out at the entrance on COVID-19 symptoms
- Our counter sales techs are using a fresh pair of gloves with each customer they help
- We are disinfecting countertop areas and POS terminals on a regular schedule throughout the day
- No public use of restrooms at this time
- We have eliminated our coffee and water stations for customers

WHEREVER YOU NEED US

- Our team is available for in-person visits if necessary taking all recommended precautions in terms of social distancing
- If you are not able to meet in-person, we are equipped to easily handle meetings by phone, e-mail and effortless video conferencing
- Many repair centers and field service technicians can provide contactless pick up and delivery of product using our Bin and Tote Program



Limited Entry



Social Distancing



Remote Associates



Video Conferencing



Tailgate Talks



Clean Environments



Access to Hand Sanitizer



Bin and Tote Program



Extra Customer Support to Limit Exposure



Call Ahead for Express Pick-up



SunSource and our other companies have a joint taskforce in place that meets daily to review the status and impact of COVID-19. We continue to communicate proactive measures and guidelines to help stop the potential spread of this virus and to keep ourselves, our families and our communities safe. We have modified and changed the way we are interacting with our customers to make sure we are providing a safe and protective environment while still providing the same level of products and services you have counted on for many years. As we face this unprecedented challenge together, know that we are here to serve you, and we thank you for your continued support and your business.